



Mission Association for Community Living

JOB POSTING – INTERNAL AND EXTERNAL

Date Posted: May 8th, 2019

POSITION: PERMANENT PT RESIDENTIAL SUPERVISOR Competition #00050819B

LOCATION: Grand Street Home

HOURS: 36 Hours per week, scheduled to meet program requirements

- RATE OF PAY:**
- * As per BCGEU Collective Agreement
 - * This position may qualify for the MACL benefit's package
 - * This position requires union membership

JOB SUMMARY: This position oversees the day-to-day operations of Residential Programs, provides ongoing supervision of staff, ensuring compliance with MACL Policy and Procedure, Collective Agreement, MCFD, CLBC, CARF and Licensing Acts, Regulations, and Worksafe BC Regulations.

- QUALIFICATIONS:**
- Minimum 1 year public post-secondary education, or completed public post-secondary certificate in human service field will be given priority. Equivalent schooling and work experience will be considered
 - 1 year in supervisory and administrative experience, preferably in a similar residence setting or an equivalent combination of education, training and experience
 - Clear and current Ministry of Justice vulnerable sector criminal record check
 - Clear and current MCFD background screening including Prior Contact Check and Disclosure of Criminal Record Information
 - Female applicants only due to operational requirements
 - Proven ability to build and maintain effective and ethical relationships with persons served, families, colleagues, and other stakeholders
 - Demonstrated experience supporting children and youth.
 - Demonstrated experience working within a collaborative relationship with MCFD
 - Demonstrated experience working within a collaborative relationship with school system
 - Demonstrated experience oversight of medication management program including injections
 - Proven ability to build and sustain trust through integrity, concern for others, consistent behavior, follow through on commitments & open communication
 - Demonstrated ability listen, understand & respond effectively to other people from diverse backgrounds; includes a deep & complex understanding of others
 - Proven ability to develop people using mentoring, performance evaluation, feedback and coaching.
 - The ability and willingness to adapt to constant changing demands in work schedule and duties
 - Proven ability to analyse problems systematically, organize information, identify key factors, identify underlying causes and generate solutions
 - Demonstrated awareness of, and preference for, respect for MACL.
 - Effective written and verbal communication, including presentation skills
 - Warm personal nature
 - Proficiency in Microsoft Word and Outlook
 - Experience developing and implementing Individual Service Plans
 - Valid Food Safe Certificate,
 - Current First Aid & CPR Certification
 - Good mental and physical health with Physician's Report and current TB Risk Assessment
 - Valid Class 5 Driver's License,
 - Current Driver's Abstract
 - Use of own safe vehicle

START DATE: TBA

DEADLINE: Please forward a completed application form with your current resume to:
ATTENTION: COMPETITION # 00050819B
 33345 Second Avenue Mission, BC V2V 1K4

CLOSING DATE/TIME May 22nd, 2019 at 4:30pm

CURRENT SCHEDULE:

S	M	T	W	T	F	S	S	M	T	W	T	F	S
1-7	6-2	6-2	6-2	1-7			1-7	6-2	6-2	6-2	1-7		

This is the current schedule for this posting: as per the BCGEU Collective Agreement, article 15.5 changes to the schedule must be posted 14 days in advance of the beginning of the work schedule.

NOTE: This position is open to female applicants only due to operational requirements
 Hours subject to change

RESULTS: SUCCESSFUL APPLICANT _____ Actual start date _____

cc. ___ All internal applicants